

# DURKEE & ASSOCIATES

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FEC MAIL ROOM

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December 7, 2000

John D. Gibson, Assistant Staff Director  
Federal Election Commission  
Reports Analysis Division  
Washington, DC 20463

Dear Mr. Gibson:

This letter is in response to the notice received for the Committee to Re-Elect Loretta Sanchez, April Quarterly Report.

The following action has been taken in order to comply with Commission Regulations which require that identification of all individuals who contribute in excess of \$200 in a calendar year be disclosed.

The campaign fundraiser is the first to make written requests of all contributors solicited by the campaign. Upon receiving the contribution, if the necessary information is not provided, the campaign fundraiser then makes a second attempt to contact the contributor via telephone. When we receive the contribution, in the treasurer's office, if the information provided is incomplete we then make a third request in writing for the missing information. A total of three attempts are made to contact contributors by the campaign in order to comply with FEC regulations. Enclosed is a sample of the letter sent out by our office.

If you need further information, please contact our office, (818) 260-0669.

Sincerely,



Kinda Durkee  
Treasurer